

First Unitarian Church of Worcester seeks YOUTH COORDINATOR (part-time)

Youth Coordinator (part-time)

The First Unitarian Church in Worcester, MA is seeking a **Youth Coordinator**, 10 hours per week. Must be available most Sundays.

Pay rate: \$15/hour

About the church

We are a welcoming community of 285 adult members and 90 youth, with an average 20+ teens on any given Sunday. The church is a member congregation of the Unitarian Universalist Association. Located at 90 Main St. in Worcester, MA, the First Unitarian Church of Worcester offers the right person an exciting opportunity to work with our middle school and high school youth groups in an engaged and energized congregation. <http://www.firstunitarian.com>

About the Youth Groups

The senior high youth group (10 teens) meets almost every Sunday evening. The middle school youth group (22 young teens) meets from 9-10:15am on the first Sunday of each month. Occasional field trips/fun trips, service work, and other gatherings are held at other days and times during the week.

Our youth love their church community! They help in the nursery; lead the monthly chapel worship for younger children; work and fundraise for issues close to their hearts. They are passionate about fairness and justice. They are noticing and practicing elements of a spiritual life. They love to play and sing! They are really good at caring for and supporting each other.

There is a terrific team of adult youth advisors who are eager and ready to work along side our new Youth Coordinator.

Minimum qualifications

Applicants **MUST** be 25+ years old and have a high school diploma or equivalent. Have experience working with youth and/or a familiarity with youth empowerment models. Be familiar with Unitarian Universalist congregations and/or principles and sources.

Applications and Inquiries

Please submit a cover letter and references via email to:
dlevering@firstunitarian.com

Applications will be accepted until the position is filled.

For Full Job Description, scroll down.

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Youth Coordinator

Reports to: Director of Faith Development

Effective Date: March 2017

Status: Part-time

FLSA: Non-Exempt

Job Summary

Honor the congregation's commitment to youth by designing and implementing robust and authentic programs which help our youth (ages 13-18) experience

- leadership, service, and justice opportunities
- the benefits of a spiritual life, including worship
- authentic relationship with peers and caring adults
- fun and joy

and by recruiting and supporting volunteers who work with youth.

Essential Functions

- Provide leadership, coordination, and continuity for excellence in senior high and middle school youth programs
- Nurture a radically welcoming, safe, and supportive environment for youth and youth advisors
- Communicate in a timely and clear way with parents, youth, youth advisors, and relevant staff
- Advocate for and publicize youth programs and events
- Encourage and guide youth to take on meaningful responsibility for the planning and implementing their events, activities, and worship
- Assist new and current adult youth leaders in their role and relationship with the youth
- In collaboration with the Director of Faith Development, create goals for youth ministry

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Other Responsibilities

- Meet regularly with Director of Faith Development for supervision and strategic planning

Minimum Qualifications

- 25 years of age or older
- Experience working with youth, being a Unitarian Universalist youth, or familiarity with youth empowerment models
- Familiar with Unitarian Universalist congregations and/or principles and sources
- High School diploma or equivalent

Physical Requirements

- Must be able to communicate in person and in writing as needed
- Must be able to respond to communications in a timely manner via phone, email, or text
- Must have valid driver's license and be able to drive
- Must be able to accompany youth on outings and trips away from church

Core Competencies

Communication: Is able to deliver a message clearly, articulately and with appropriate emotion in a variety of settings; demonstrates communication styles appropriate to the situation at hand; writes clearly and succinctly; employs correct grammar and patterns of speech; clearly delivers message in a tone appropriate to the context.

- Safety: Affirms and follows all recommended safety guidelines for the protection and well-being of children, youth, members, and friends of the

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church; assesses risk wisely; takes on appropriate responsibility for the safety of those in their care

- **Compassion and Care:** Responds with empathy to the life circumstances of others; communicates a sense of support in one's very presence; demonstrates appropriate and bounded expressions of care; communicates a sense of availability, warmth, openness and approachability
- **Ethics and Values:** Honors the core values and beliefs of the church in their choice of behaviors; consistently embodies appropriate behavioral choices in both stressful and non-stressful situations; practices the behaviors they advocate to others